Recruiter: Apply for Job Internally

Enter Find Jobs into the Search bar.
Click on Find Jobs in the search results.

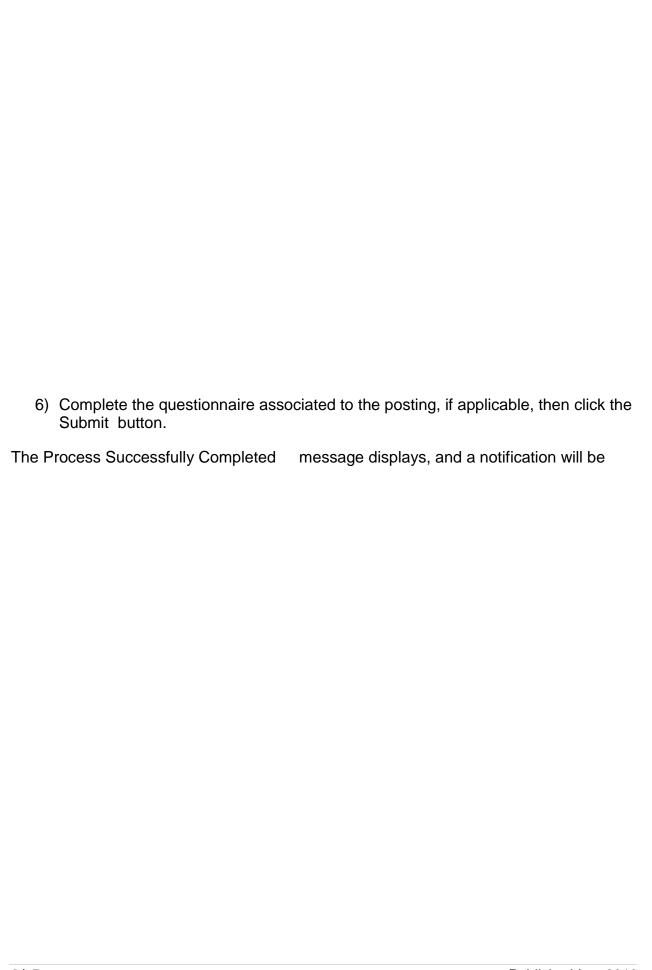
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The following describes the process to apply for a position within MSU if you are a current employee.

3)	Cli	ck on	a pos	sition i	n the I	Results	sect	ion, or	filter	the se	earch	param	eters
4)	Cli	ck the	e Appl	y butt	ton to	begin t	he pro	cess	of app	olying	to the	positi	on.

5) Click Select Files to upload a cover letter and resume. Note, these can be uploaded as individual files in Workday.

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